

# COVID-19 Lab & Shop Process Acknowledgment

Due to COVID-19, laboratory practices have been adjusted to include a prescreening Participant Questionnaire as well as several other safety-related topics. Please confirm you understand these topics by initialing each acknowledgment below.

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Participant's Name:

## Prescreening Questionnaire

- All students, staff, and faculty (from here on known as "Participants") shall be screened at entry into the training facility (see COVID-19 Participant Questionnaire)
- Participants names, date of entry, forehead temperatures, and yes/no answers are recorded each day
- Participants may be accepted/rejected based upon the COVID-19 Participant Questionnaire
- Participants that develop COVID-19 symptoms during a lab exercise will be sent away from the training facility to seek medical advice/attention
- Participants will be re-screened if they leave the training facility for any purpose except for a controlled vehicle road test. As defined, a controlled road test occurs when the vehicle is taken from the facility, operated on a highway or test course and the occupant(s) have no contact with any person or make any stops outside the facility

\_\_\_\_\_ Participant acknowledges and consents to the COVID-19 Participant Questionnaire  
initial here

## Prohibited personal items

- Participants are only in the lab or shop for learning exercises. Therefore, only approved items may be brought inside the facility. Those items will be clearly defined by administration prior to program start-up

\_\_\_\_\_ Participant acknowledges and consents to leaving prohibited items outside the facility  
initial here

**PPE is required**

- Safety glasses
- CDC-approved face mask
- Single-use, disposable gloves

\_\_\_\_\_ Participant acknowledges and consents to wearing PPE  
initial here

**COVID-19 safe practices training is required**

- Participant will complete training on safe practices prior to beginning lab exercises

\_\_\_\_\_ Participant acknowledges and consents to training  
initial here

**Social distancing**

- Participants will observe the “six feet rule” and work alone on one vehicle or station at a time or as directed by faculty

\_\_\_\_\_ Participant acknowledges and consents to maintaining social distances  
initial here

**Hygiene techniques are the participant’s responsibility**

- Wear approved PPE
- Remove and dispose of single-use gloves without touching the outside of the gloves
- Hand sanitizer may be used when hands are not visibly dirty. Hand cleaner/soap and water will be used on dirty hands
- Stations will be wiped down by the participants before and after use
- Hand washing or sanitizing required upon entry into the training facility, before and after using the restroom, before and after wearing single-use disposable gloves, and before departing the training facility

\_\_\_\_\_ Participant acknowledges and consents to maintaining hygiene techniques  
initial here

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Participant’s Signature:

Date: